

Pakistan Agricultural Storage & Services Corporation
(PASSCO) (400)



PASSCO

CAREER OPPORTUNITIES

1. Applications are invited from suitable candidates (Pakistani National) for the following vacant positions:-

Sr. #	Cadre	BPS	No. of Vacancies	Quotawise Distribution		Age including relaxation	Minimum Qualification & Experience
01.	Dy. General Manager	19	2	Punjab	1	40+5=45 Years	MBA/Masters in Economics or equivalent qualification in Economics with minimum 10 years' experience of Administrative/ Marketing/ handling of Stocks/Grains etc. Service preferably in a Public Sector Organization, dealing with storage/ handling of food grains will be given preference. Preferably foreign qualified.
				Sindh	1		
			1	Punjab	1	40+5=45 Years	Graduate in Civil Engineering with MBA with minimum 10 years experience. Preferably foreign qualified.
02.	Manager (Accounts) (Male/Female)	18	2	Punjab	1	35+5 =40 Years	Qualified Chartered Accountant with 04 years of post-qualification experience.
				Sindh	1		
03.	Project Manager (Field) (Male)	18	5	Punjab	3	35+5 =40 Years	MBA/Masters in Economics or equivalent qualification with more than 05 years' experience. Service in an organization dealing with storage/ handling of food grains will be given preference.
				Sindh	1		
				KPK	1		
04.	Assistant Engineer (Male)	17	1	Punjab	1	30+5 = 35 Years	BSc Civil (Engineering) with MBA with at least 05 years post-qualification experience in well reputed firm/company (knowledge of MS Office is mandatory)
05.	Dy. Manager (Accounts) (Male/Female)	17	1	Punjab	1	30+5 = 35 Years	MBA (Finance) or equivalent qualification with more than 07 years experience.
06.	Dy. Project Manager (Male)	17	2	Punjab	1	30+5 = 35 Years	MSc (Agri.)/Masters in Economics or equivalent qualification with 07 years experience. Preference will be given to candidates having specialization in Agri. (knowledge of MS Office is mandatory)
				Sindh	1		
07.	Law Officer (Male/Female)	17	1	Punjab	1	30+5 = 35 Years	LLM with 08 years experience as an advocate of High Court. Preference will be given to those who have vast knowledge in service matters, Labour Courts/NIRC & Corporate Law; drafting Agreements and petitions (knowledge of MS Office is mandatory)
08.	Private Secretary (Male/Female)	17	4	Punjab	2	30+5 = 35 Years	Masters Degree or equivalent alongwith more than 03 years experience & sound knowledge of handling MS Office application and 40-50 WPM in typing on computer.
				Sindh	1		
				KPK	1		
09.	Superintendent (Male/Female)	16	2	Punjab	1	28+5=33 Years	Masters with 08 years experience in Administration/Establishment.
				Sindh	1		
10.	Accounts Officer (Male/Female)	16	2	Punjab	1	28+5=33 Years	Masters in Finance/Foreign qualified with two years experience / B.Com with more than 04 years experience in Accounts / Finance related job (knowledge of MS Office is mandatory)
				Sindh	1		

11.	Purchase Officer (Male)	16	4	Punjab Sindh KPK	2 1 1	28+5=33 Years	MSc (Agri)/Masters in Economics or equivalent qualification with 04 years experience. Preference will be given to candidates having specialization in Agri. (knowledge of MS Office is mandatory).
12.	Sub-Divisional Officer	16	1	Punjab	1	28+5=33 Years	Masters in (Engineering) preferably with 05 years experience in Public Sector Organization (knowledge of MS Office is mandatory).
Sub-Total :-					28		
13.	Assistant (Male/Female)	15	3	Punjab Sindh	2 1	25+5=30 Years	Masters or equivalent qualification with more than 07 years experience in relevant field and 40-50 W/M in typing on Computer (knowledge of MS Office is mandatory).
14.	Assistant System Operator (Male/Female)	14	1	Punjab	1	25+5=30 Years	Masters in Computer Science or equivalent qualification
15.	Assistant Network Operator (Male/Female)	14	1	Punjab	1	25+5=30 Years	Masters in Computer Science or equivalent qualification
16.	Accountant (Male/Female)	14	4	Punjab Sindh KPK	2 1 1	25+5=30 Years	MBA/B. Com (Hons) or B.Com with 03 years post-graduate experience in Accounts/Finance related job (knowledge of MS Office is mandatory).
17.	Purchase Inspector (Male)	14	16	Merit Punjab Sindh KPK Balochistan Minorities Ward/ Deceased	1 7 2 2 1 1 2	25+5=30 Years	Preferably Masters in Agri./Economics or equivalent qualification with experience of 03 years in supply chain management or Agri related business (knowledge of MS Office is mandatory)
18.	Senior Clerk (Male/Female)	11	2	Punjab Sindh	1 1	25+5=30 Years	MA with Computer skill and typing speed of 45 WPM. (Knowledge of MS Office is mandatory)
19.	Sub-Accountant (Male/Female)	11	3	Punjab Sindh	2 1	25+5=30 Years	MSc qualification with more than 02 years experience in Accounts/Finance related job (knowledge of MS Office is mandatory)
20.	Sub-Engineer (Male)	11	1	Punjab	1	25+5=30 Years	BSc Engineering or equivalent qualification from any recognized technical institute with more than 05 years experience (knowledge of MS Office is mandatory)
21.	Tele/Fax Operator (Male/Female)	9	4	Punjab Sindh KPK	2 1 1	25+5=30 Years	B.A with 05 years experience of handling Digital PABX and Fax. (knowledge of MS Office is mandatory)
22.	Junior Clerk (Male/Female)	9	2	Punjab Sindh	1 1	25+5=30 Years	B.A with Computer Skill and Typing Speed of 30 WPM (knowledge of MS Office is mandatory)
23.	Assistant Security Inspector (Male)	7	2	Punjab Sindh	1 1	25+5=30 Years	Intermediate with more than 15 years experience or equivalent qualification preferable Hawaldar retired from Army/Police/CSO Officials.
24.	Assistant Purchase Inspector (Male)	7	53	Merit Punjab Sindh KPK Balochistan ex-FATA GB AJK Disabled Minorities Ward/ Deceased	3 22 8 5 3 1 1 1 1 3 5	25+5=30 Years	Masters in Agri./Economics or equivalent qualification with more than 04 years experience of sales/purchase/storage in Field of food grains or other Agri related business (knowledge of MS Office is mandatory)
Total :-					120		

General Instructions

- 1 Selected candidates shall be placed initially on a contract of two years which can be extended or regularized based on the performance.
- 2 The Recruitment shall be made strictly on merit in accordance with the applicable Provincial/Regional Quota (applicants from Sindh, Khyber Pakhtunkhwa, Balochistan, Azad Kashmir & ex-FATA are encouraged to apply).
- 3 No relaxation of age is admissible as general age relaxation of each cadre/post has already been specified including the relaxation of age.
- 4 All Government Employees are eligible to apply through proper channel.
- 5 The application should reach to **Pakistan Testing Service (PTS) within 15 (Fifteen) days** after the publication of advertisement. After expiry date, no application will be entertained and shortlisted candidate will only be called for test/interview.
- 6 The candidate called for interview is required to bring his original academic credentials alongwith attested copy of same.
- 7 In case applicant wishes to apply for more than 01 post, he/she must submit separate application form for each post.
- 8 No TA/DA and any other expenditure shall be admissible for test/interview.

How to Apply

1. Candidate may register themselves, their information through PTS "Candidate Portal" on website www.pts.org.pk, & send their application/s through "Online", link <http://registration.pts.org.pk/> available in project details.
- 2 Eligibility of a candidate shall be determined on the basis of academic record, short listing age limit will be made by PTS.
- 3 Written test shall be conducted by Pakistan Testing Service and later on interview by the PASSCO Selection Board.
- 4 PTS shall directly charge PKR.250/- per candidate for (BPS-07 to BPS-16) and PKR.350/- per candidate for the (BPS-17 & above) from the candidate as Test Fee. Fee will only be accepted through Telenor Easy Paisa i.e. Easy Paisa Mobile Account, Easy Paisa Shop or Visa/Master Card.
- 5 Deposited amount is neither refundable nor transferable.
- 6 Submission of hard copy of the application form to PTS is not required.
- 7 Incomplete applications, applications carrying incorrect information or test fee not paid shall be summarily rejected.
- 8 Roll No. Slips containing the information regarding test centers, timings and test date shall be separately dispatched directly to candidates by PTS at least one week before the test.
- 9 Candidates can also download their Roll No. Slips from PTS website.
- 10 **For any information query regarding application, test, roll no. slip or result, candidates may contact PTS to UAN (051-111-111-787)**



For Further Information and Contact:

Pakistan Testing Service

Adeel Plaza, 3rd Floor, Fazal-e-Haq Road, Blue Area, Islamabad.

Website: www.pts.org.pk

051-111-111-787

General Manager (HR)

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